

There are two items in this listserv that we want to bring immediately to your attention: A link to the IDEA entitlement AND a link to the seclusion and restraint grant assurances that must be signed by the district administrator and submitted to DPI by July 1, 2012.

UPDATE: IDEA FY 2013 Entitlement Allocations & IDEA Budget Software

We are hoping that IDEA entitlement allocations for FY 2013 are made available next week. Once the allocation amounts are published, we will be able to open the IDEA budget software for fiscal year 2012-13. Despite the lateness, LEAs will still be required to submit signed assurances and initial budgets by July 1, 2012. We are hoping that the “copy over” feature makes this deadline easier to meet. And, as a reminder, the minimum amount that must be budgeted by July 1 simply has to be greater than \$1.

IDEA Entitlement Assurances for FY 2013 due July 1, 2012

As part of the application process for IDEA Part B entitlement funds, the LEA is required to have IDEA assurances and suspension / debarment certifications signed by the district administrator and submitted by July 1, 2012. The assurance form has a place for three signatures, so please make sure that all three sections are signed by the district administrator.

District Assurance Form (dated 5/12): <http://dpi.wi.gov/forms/doc/f3201-assurances.doc>

When the budget software opens for the new fiscal year, LEAs will be able to **UPLOAD** the signed and scanned assurances in the IDEA budget application software. **Please** do not postal mail or e-mail the signed copies of the assurance but rather hold on to the signed copies until the upload is available in the software. Step-by-step instructions will be sent out as soon as the software is open.

Seclusion and Restraint Funding: Grant Assurances Due July 1, 2012

2011 Wis. Act 125, addressing the use of seclusion and physical restraint in public schools, was signed by Governor Walker on March 19, 2012. **The Act takes effect on September 1, 2012.** The Act applies to both regular and special education students and governs the use of seclusion and physical restraint.

State Superintendent Tony Evers has announced he will allocate IDEA discretionary funds to assist districts in meeting the training requirements. A total of \$500,000 will be made available to Wisconsin school districts to supplement the cost of meeting the requirement of having at least one staff member trained per school on Seclusion and Restraint during fiscal year 2012-13. The funding will be made available on a one-time only basis. District allocations will be determined by the number of schools per district, with approximately \$200 to be allocated per school.

Districts will receive more information in **June 2012** regarding the funds available to their district for Seclusion and Restraint staff training, including grant guidelines with instructions on submitting a budget application and claiming funds via the IDEA Discretionary Grants Portal, as well as a spreadsheet listing their district's exact allocation. The IDEA Discretionary Grants Portal will be opened by **September 2012** for districts to submit budget applications and claims.

To begin the application process, all districts must submit the assurance that can be downloaded at <http://dpi.wi.gov/forms/doc/f2111-cert.doc>. On the assurance, enter the following information on the first page:

- “Fiscal Agent” – enter the district name and 4-digit number
- “Program Designation” – check the “IDEA Discretionary” check box
- “Project Number” – enter “S / R”
- “Amount Requested” – leave blank
- “Submission Date” – date signed by district administrator
- “Project Title” – Seclusion and Restraint Training Grant

The document must be signed by the District Administrator in two places. Unlike the IDEA entitlement assurances, the assurances for the Seclusion and Restraint Training grants need to be scanned and emailed to dpiidea@dpi.wi.gov by July 1, 2012. Please use the subject line “Seclusion & Restraint Grant Assurances” when e-mailing the scanned document.

For questions regarding Seclusion and Restraint funding, contact Claudia Kessel, Grants Specialist at (608) 267-2349 or at Claudia.kessel@dpi.wi.gov.